Job Description: Third Sector International (3Si)

Role: Research Assistant and Bid Writer
Duration: 3 months
Website: www.3si.es

Location:
C/ Leonardo Da Vinci, 18
Planta 5ª, Módulo 1
41092, Sevilla

Company Description:
3Si is a vocational training and research centre supporting youth employment in the community. Our mission is to help young people gain employment in a demanding labour market. We have over eight years of experience and continue to develop our networks both in the south of Spain and across Europe.

Role Description:
During their 13-week internship, the participant will work as a Research Assistant for 3Si in Seville. They will primarily assist with tasks, including research and report/project writing, in collaboration with University partners in the United Kingdom. The participant will also support project development and administration under the supervision of a project manager. They may also be involved in bid writing tasks.

Required Applicant Profile:
- Ideal for someone who wants to gain knowledge project administration and management, and research
- Excellent communication and writing skills
- This role involves a variety of tasks and working to deadlines. We are looking for candidates who are flexible, enthusiastic and able to work independently
- Spanish language skills – useful but not necessary, as communication will mainly be in English